



PENINSULA AIRPORT COMMISSION

Governance Committee Meeting Minutes

The Governance Committee meeting of The Peninsula Airport Commission was held on Wednesday, June 26, 2019 2:30 p.m. in the Conference Room at the Patten, Wornom, Hatten & Diamonstein, L.C. pursuant to due notice.

Present were Commissioners Carney Joseph and Chairwoman Scott, and Kevin Knapp. Unanimously approved Minutes from April 16, 2019 meeting. .

Old Business

Discussion of Expansion of PAC and related request letter to Newport News to approve additional board members.

Discussed PAC Retreat. Would like to see an agenda and any action items in advance

By Laws Review- Attorney Ballou and Commissioner Carney are going to start this process soon and will be looking for what may be missing from a business and Airport side.

RAISE Funds and RIFA- Committee would like to discuss with the City the consideration to have what existing funds are there and the feasibility and pluses/minuses to move them to RIFA and be assigned a project.

New Business

Interview to develop new member onboarding- Commissioners would like to see a one-page information sheet put together and filed to help onboard new members. Commissioners will also like to have Commission Carney and Commissioner Herbert interviewed while they are still new for input on this.

Legal- Commissioner Carney recommended they stay with Attorney Phillip Hatchett on City matters and Attorney Eric Ballou on airport related matters. The committee leans against adding airport on staff counsel due to depth of the bench, pure cost, and expertise.

Meeting adjourned at 2:52 p.m.

Next meeting is scheduled for July 17th at 2:30 p.m. in the Conference Room at the Patten, Wornom, Hatten & Diamonstein, L.C. pursuant to due notice.