



AGENDA

SPECIAL COMMISSION MEETING

August 10, 2017

8:00 a.m.

- | | |
|---|----------------|
| 1) Call to Order | Chair |
| 2) Election of Officers (Deferred from June 22, 2017 meeting) | Chair |
| 3) Resolution for Restoration of State Funding for NNWIA | S. Wanner |
| 4) Atlantic Aviation Hangar Construction | M. Cheaney |
| 5) Interim Executive Director's Report
-RFP for Legal Services Update/Interviews
-Update on Executive Director Search | S. Wanner |
| 6) Commission Requests or Directives | S. Wanner |
| 7) Recess | |
| 8) Conflict of Interest Act (COIA) Training by the
Virginia Municipal League (VML) | Michelle Gowdy |
| 9) Adjournment | |

**A RESOLUTION FOR RESTORATION OF
STATE FUNDING FOR THE
NEWPORT NEWS/WILLIAMSBURG INTERNATIONAL AIRPORT**

WHEREAS, the Virginia Secretary of Transportation on July 12, 2017 in an open meeting of the Peninsula Airport Commission stipulated conditions for restoration of State funding for the Newport News/Williamsburg International Airport, and

WHEREAS, these conditions included:

1. Every Commission member will need to take the Virginia Municipal League's program on Conflict of Interest and Freedom of Information Act Training.
2. A Commitment that all Commission members and senior staff will take a 101 Training Course developed by the Department of Aviation Board once it is available.
3. The Commission will designate an individual (a trained FOIA officer) that reports to the Commission on FOIA matters. This person would be someone other than a Commissioner or the Executive Director that the Commissioners will have at their disposal. This FOIA officer also would participate in the annual FOIA training sponsored by the Virginia Freedom of Information Act Council.

NOW, THEREFORE, BE IT RESOLVED, the Peninsula Airport Commission, accepts these conditions, commits to fulfill these conditions, and has begun actions to meet these conditions.

Adopted this 10th day of August, 2017

IN WITNESS WHEREOF, the Commission by motion made on August 10, 2017 made a Commitment to meet the stipulations set forth by the Virginia Secretary of Transportation to restore State funding to the Newport News/Williamsburg International Airport, and by the Chairman and Interim Executive Director, Sanford Wanner, has executed this resolution both in duplicate, as of this day.

Executed this 10th day of August 2017.

PENINSULA AIRPORT COMMISSION

SANFORD B. WANNER

George Wallace, Chairman

Interim Executive Director

Attest:

Rhonda Wissinger, Executive Assistant